

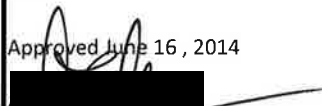
Florida Department of Citrus
Inspector General - Annual Audit Plan
July 2014 - June 2015

Background: This audit plan was developed in accordance with Chapter 20.055(5)(i) F.S. based on a risk assessment survey conducted with the Florida Citrus Commissioners and senior managers at the Department during May 2014.

The plan was submitted to the Chief Inspector General and approved by the Executive Director. Monthly status reports will be available on fdocgrower.com.

	Statutory Authority	# Hours Projected		Time period
International Marketing contracts were ranked #1 for risk				
Three contracts out of three are selected for audit				
Yamano & Associates - marketing & trade activities in Japan Last audit was September 2011	20.055(2)(d)	252	12%	FY 2012-13; 2013-14
Oricom Inc - advertising services Japan Last audit was September 2011	20.055(2)(d)	214	10%	FY 2012-13; 2013-14
Golin/Harris Int'l - all marketing activities in Europe (five countries) Last audit was January 2010	20.055(2)(d)	456	22%	FY 2012-13; 2013-14
Domestic Marketing contracts were ranked #3 for risk				
One contract of the four contracts over \$1 million are selected				
MARS - finalize audit	20.055(2)(d)	40	2%	
The Food Group - foodservice, retail and promotional activities Last audit was October 2010	20.055(2)(d)	192	9%	FY 2012-13; 2013-14
Performance Measures ranked #2 in risk assessment - each contract audit will include a performance measure section				
Validate performance measure methodology prior to LRPP	20.055(2)(b)	16	1%	due Sept 2014
Schedule of Required Reports		48	2%	FY 2014-15
Quality Assessment Review - Auditor General	20.055(5)(h)	60	3%	
Review of internal policies and procedures	20.055(2)(e)	48	2%	
Enterprise & Miscellaneous Projects <i>20% requested by CIG</i>		240	11%	
Prepare 2015-16 Audit Plan	20.055(5)(i)	32	2%	
Management Reviews	20.055(2)(a)	0	0%	
Administrative Time				
Prepare monthly, quarterly and annual reports	32	20.055(7)(a)		
Preparation and attendance at Commission meetings	74	601.045		
Attendance at Staff meetings & employee fund maint	92			
Leave - Annual, Sick & holidays	276	110.117		
Required training	16			
Total Administrative Time		490	23%	
Total		2088	100%	

Approved June 16, 2014


 Douglas Ackerman
 Executive Director