



Governor's Agency IG Inventory



IG Responding (*enter name and agency*): **Robert Clift, Florida Department of Transportation**

Is your agency Inspector General SMS or SES? SMS SES

Our OIG staff are:

SES: Career Service: OPS: (*If more than one type provide details below*)

Identify the mix

N/A

How many OIG staff, if any, are sworn law enforcement officers?

None Some (*Number of Sworn, if applicable:*) [Click here to enter text.](#)

If there are sworn staff, under what authority/whose auspices are they sworn?

N/A

Are any expenditures associated with their sworn status absorbed by a budget entity other than the OIG's budget?

No Yes (*explain*): N/A

Does the IG attend the agency head's leadership meetings?

Yes. Weekly Secretary Senior Staff Meetings and Monthly Executive Board meetings

Does the IG independently identify, and have authority independent of the agency head or other agency staff, to hire OIG staff when vacancies occur?

The OIG requests authority to advertise vacancies, then advertises the vacancy in People First. The OIG conducts interviews and completes hiring package for submission to HR. The agency head reviews the hiring package, approves the hire and sets (with OIG recommendation) a salary consistent with the salary of others in the same or similar positions in the department. Once a start date is established, the agency head, chief of staff or assistant secretary signs the hire offer letter. The OIG provides this letter to the prospective hire.



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Does the OIG have the authority, within existing salary and rate considerations, to set OIG staff salary.

Yes No (*explain*): A recommendation is made by the OIG. The agency head in consultation with HR, sets the salary.

Does the OIG have any duties outside the provisions of section 20.055, F.S.?

No Yes

If so, list (with statutory requirement cited if applicable) those duties

(examples would be Single Audit, EEO investigations, agency employee background screening, etc.)

N/A or: [Click here to enter text.](#)

How many FTE are associated with "outside" duties?

N/A or: [Click here to enter text.](#)

What are you agency head's thoughts (if discussed) on reassigning these duties?

Not discussed or: [Click here to enter text.](#)

Does the IG independently approve all travel for staff within the OIG?

Yes No (*explain*): All travel for training and all out-of state travel is approved by the agency head.

If no, has there been any unreasonable restrictions on authorizations to travel?

No Yes (*explain*): [Click here to enter text.](#)

Does the agency have any specific statutory language affecting IG appointments or the duties of the IG?



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No

Yes (explain):

(s. 20.23, F.S.): Department of Transportation.— There is created a Department of Transportation which shall be a decentralized agency. (1)(d) The secretary shall appoint an inspector general pursuant to s. 20.055 who shall be directly responsible to the secretary and shall serve at the pleasure of the secretary.

Does the OIG have a separately established budget entity within the department?

Yes

No

Does the IG have independent expenditure authority for the OIG budget allocation?

Yes

No

If no, has there been any unreasonable restrictions on expenditures requested by the IG?

No

Yes (explain): No unreasonable restrictions however, purchase requests for IT items and furniture must be approved by the agency head.

Does the OIG prepare their own LBR for unfunded requirements?

Yes

No (explain): We haven't submitted an LBR

Are OIG reports reviewed by the Agency Head, General Counsel, or any other agency official prior to release?

No

Yes

If so, identify who does this review?

N/A

Was this review process requested by the IG, or by the agency head or other official?

N/A

Are all OIG staff centrally located with the IG, or are staff disbursed?



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Yes

No

If disbursed, to how many locations and where are they?

All in Tallahassee

How many auditors, investigators, administrators and other staff (in those categories) are in the OIG?

Auditors: Nineteen staff auditors FTEs, three managers, four senior auditors and one director - **27**

Investigators: Eight investigators, one analyst and one director - **10**

Others: Three administrators, one Quality Assurance and Operations Support Manager, and one IG - **5**